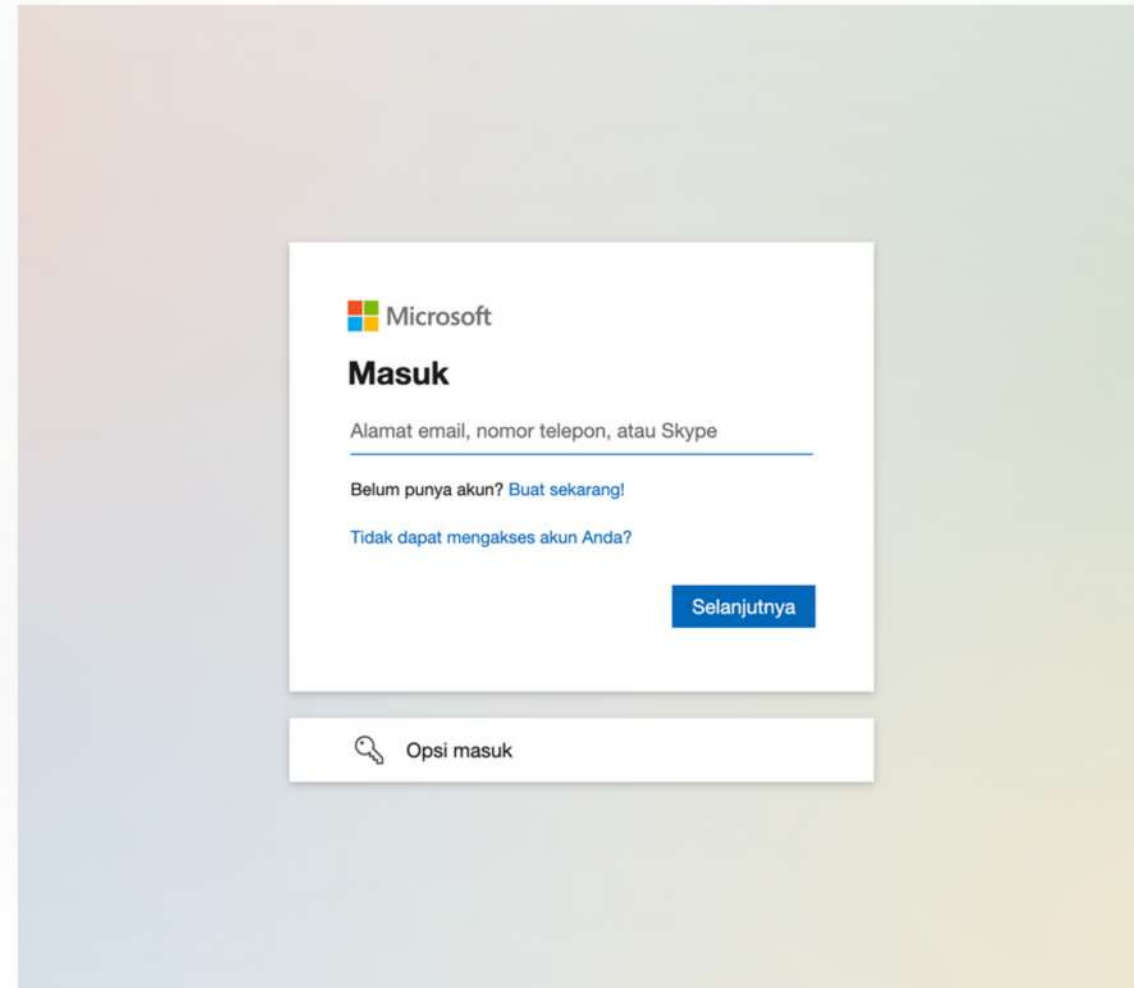
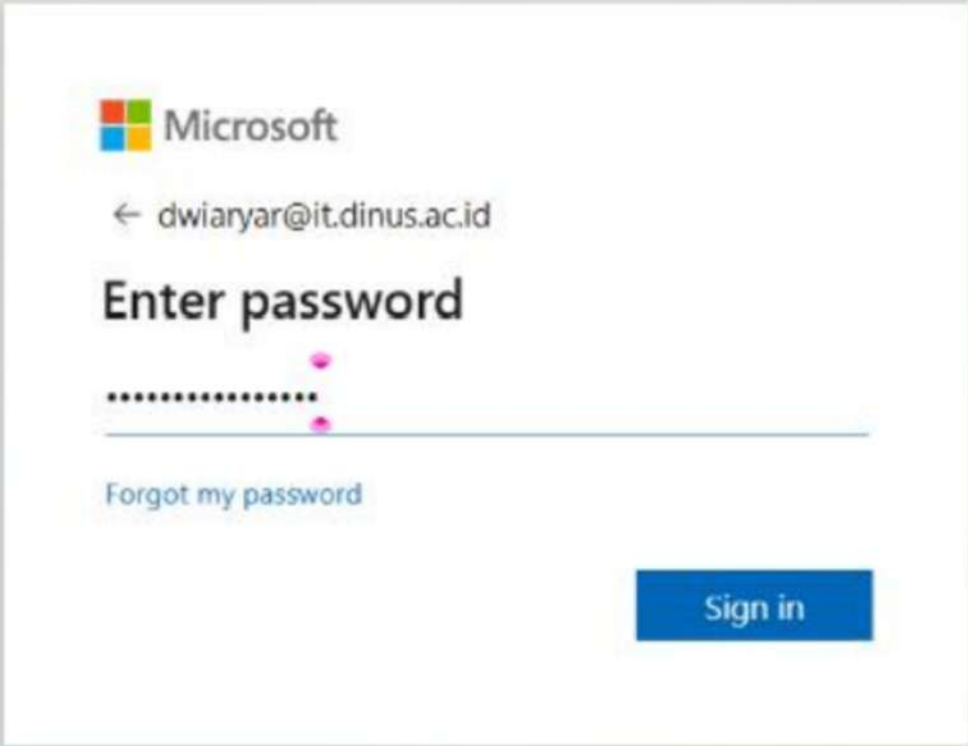


TUTORIAL AKTIVASI OFFICE 365

jika sudah mendapatkan email dari Admin LSP UDINUS yang berisi akses akun berupa Email dan Password akun Microsoft, buka halaman website berikut <https://www.office.com/> dan klik Sign in untuk melakukan login menggunakan email dan password akun Microsoft yang sudah Anda terima melalui Email Kampus yang telah Anda daftarkan sebelumnya.

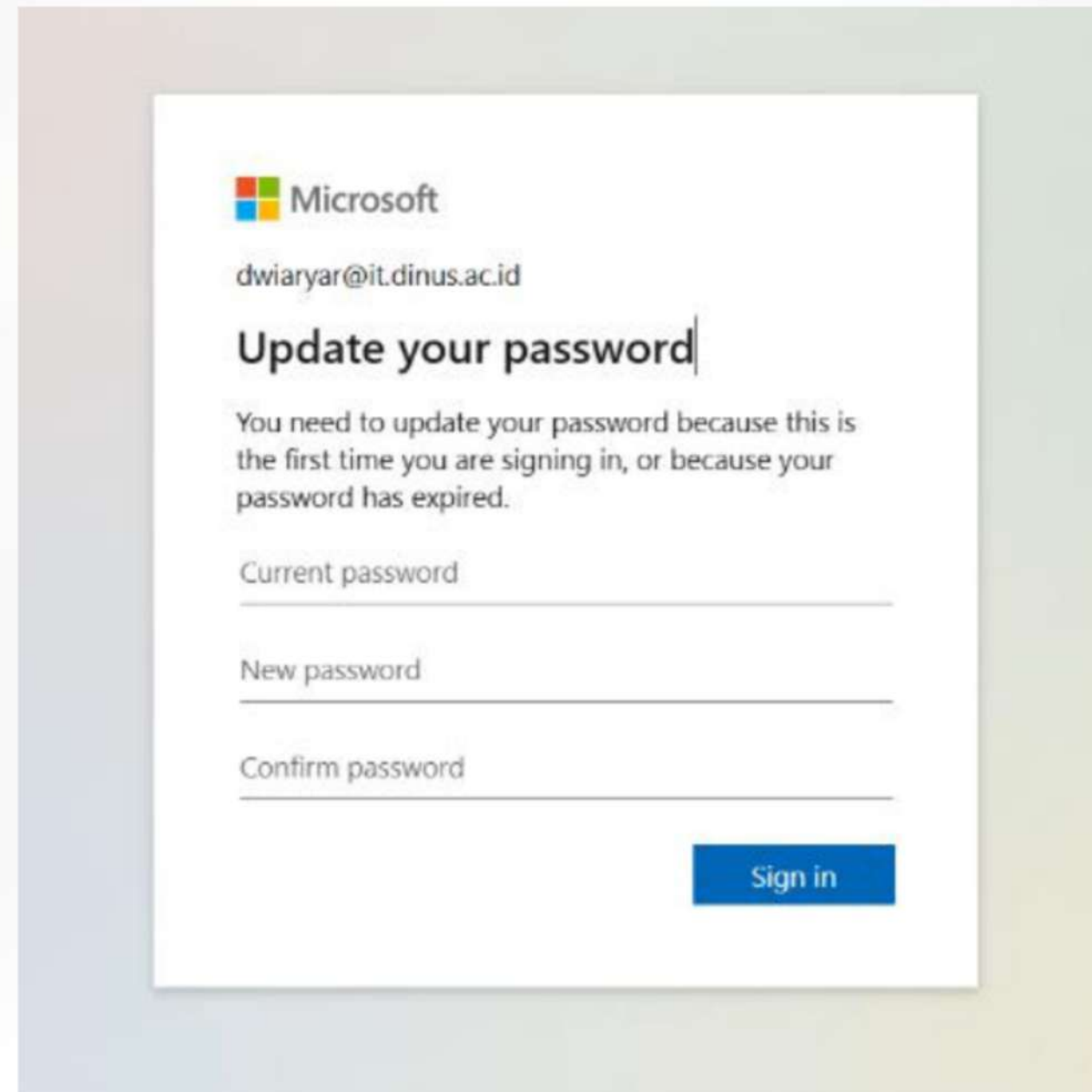


Kemudian isi dengan Email dengan domain @it.dinus.ac.id dan password akun Microsoft yang dikirim pada Email Kampus Anda.



The image shows a Microsoft login interface. At the top left is the Microsoft logo. Below it, the email address 'dwiaryar@it.dinus.ac.id' is displayed with a back arrow on the left. The text 'Enter password' is centered above a password input field, which contains a series of dots. Below the password field is a link that says 'Forgot my password'. At the bottom right of the login box is a blue button with the text 'Sign in'.

Berikutnya Anda akan diminta melakukan pembaruan password akun Microsoft, jika sudah maka klik Sign in.

A screenshot of a Microsoft account password update screen. The screen is white with a light blue border. At the top left is the Microsoft logo. Below it is the email address 'dwiaryar@it.dinus.ac.id'. The main heading is 'Update your password'. Below this is a message: 'You need to update your password because this is the first time you are signing in, or because your password has expired.' There are three input fields: 'Current password', 'New password', and 'Confirm password'. At the bottom right is a blue button labeled 'Sign in'.

Microsoft

dwiaryar@it.dinus.ac.id

Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

Current password

New password

Confirm password

Sign in

Jika berhasil login, maka akan tampil halaman seperti pada gambar dibawah ini. Dan akses menu Apps untuk mencoba office apps

